

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES
September 15, 2020-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348

Pledge of Allegiance
Opening Prayer
Meeting Call to Order
Roll Call
Public Meeting Information

1. Consent Calendar.
 - a. Minutes of August 18, 2020 Regular Meeting
 - b. Claims against the Village of **\$34,345.13**
 - c. Claims against the Utilities of **\$126,860.43**
 - d. Claims against the Hemingford Community Care Center of **\$150,939.39**
 - e. August 2020 Village Financial Statements and Bank Reconciliation reports.
 - f. August 2020 Library Report.
 - g. Appointment of Taryn Wood to the Hemingford Planning Commission
 - h. MC Schaff Engineering Services invoice for **\$2827.50**
2. Discussion and possible action: Community Redevelopment Authority (CRA) request for \$2000.00 for additional StoreFront Improvement Grants. – Chelsie Herian
3. Open Public Hearing: To propose to the residents of the Village, A One (1) Year Definite Street Improvement and Six (6) Year Tentative Street Improvement Program. – **Jeff Wolfe, MC Schaff & Associates**
4. Board and public comment regarding the One (1) Year and Six (6) Year Street Improvement Program.
5. Close Public Hearing.
6. Discussion and possible action: Approval of Resolution 2020-03 to adopt the One (1) and Six (6) Year Street Improvement Program for the fiscal year 2021.
7. Discussion and possible action: Review of the current Street Rehab Project, KL Wood Application for Payment #9 the final payment for the 2019/2020 Street project and Letter of proposed pay deduct for the rough surface on the north end of Park Ave. – **Jeff Wolfe MC Schaff & Associates**

Fiscal Year 2020/2021 Village Budget-

8. Discussion and possible action: Approval of Resolution 2020-04 setting the Property Tax Request.
9. Discussion and possible action: Approval of an additional 1% restricted fund authority.
10. Discussion and possible action: Approval of the village of Hemingford's 2020/2021 Fiscal Year Budget.
11. Hemingford Police Department Report: Potential Officer Candidates- **Chief Bryner**
12. Utilities Department Report: Park Shed rebuild, Testing at the Solar Array, in town summer help done, sewer jetting done, gearing up for fall. -**Kyle Huss**

13. Discussion and possible action: Cemetery well repairs and potentially using the Perpetual Care funds for the repairs
– **Kyle Huss**
14. Administrators Report: Solar Project update, Splash pad update, -**Barb Straub**
15. Discussion and possible action: Ratification of the Land and Water Conservation Grant Fund Application Resolution.
– **Barb Straub**
16. Discussion and possible action: Approval of the GenPro Energy Solutions permanent permission to operate document for the Hemingford Solar Project. – **Barb Straub**
17. Hemingford Community Care Center Report: Census 10 on assisted living 20 on the nursing home side there has been one new admit this week, job openings have been advertised Covid remains a way of life at the facility with outside family visits, video meetings weekly, point of care testing machine is used weekly to test staff, the wash machine is in and works great, roof damage and insurance claims. - **Lori Dannar**

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	15-Sep-20	VILLAGE	
Amanda McClaren		office cleaning	\$150.00
BankCard		edu/supplies/repairs	\$615.77
Bloedorn Lumber		park bldg. repair	\$230.74
Box Butte Development Corporation		4th qtr dues	\$467.50
Bytes Computer		contract service	\$38.33
Caselle Inc		contract service	\$336.33
Century Business Products		printer/copier lease/copy count	\$64.57 for approval
Consolidated Management Co.		lunch R. Dannar training	\$8.74 for approval
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Farmers COOP		supplies/repairs	\$136.64
Follett		library site	\$744.83
Gardner, Loutzenhiser & Ryan PC		2019 audit	\$2,045.49
Hemingford COOP Telephone		phone	\$465.78
Hemingford Ledger		advertising	\$55.95
Hemingford Rural Fire Protection District		qtr fire protection	\$6,215.26
International Institute of Municipal Clerks		annual membership	\$195.00
League of Neb. Municipalities		dues	\$1,753.00
Menards		park supplies	\$796.31
Mobius Communications		Library internet	\$25.00
Nebraska Dept. Health and Human Svc		pool permit Acid Rite adjust	\$132.00
Nebraska Dept. of Labor		unemployment	\$334.98
Neb. Law Enforcement Training Center		rifle instructor cert	\$144.00
Neb. Municipal Clerks' Association		dues	\$35.00
Neb. Safety and Fire Equipment Inc		fire extinguisher	\$92.00
Nebraska Total Office		supplies	\$45.25
NSA/POAN		law enforcement conference	\$120.00 for approval

Rabens Market	supplies	\$37.67
Simmons Olsen Law Firm	Pro fees	\$1,750.00
Sturdevant's Auto Parts	supplies/repairs	\$26.34
Tritle Plumbing	cemetery porta potty	\$150.00
Viaero	cell phone	\$175.09
Westco	fuel	\$497.83

PAYROLL	8/27/2020	<u>\$16,450.99</u>
		\$34,345.13

	15-Sep-20	UTILITIES	
Amanda McClaren		office cleaning	\$150.00
BankCard		Postage/repair/edu	\$587.48
Black Hills Energy		gas	\$150.91 for approval
Box Butte Development Corp		4th qtr dues	\$935.00
Bytes Computer		contract service	\$76.67
Caselle Inc		contract service	\$672.67
Century Business Products		printer/copier lease/copy count	\$129.13 for approval
Farmers COOP		supplies/repairs	\$55.91
Gardner, Loutzenhiser & Ryan PC		2019 audit	\$4,090.96
H&H Sanitation		trash hauling	\$4,224.40
Hemingford COOP Telephone		phone	\$314.69
Interstate Industrial Service		water repair	\$48.78
John Deere Financial		supplies	\$37.44
Johnson Service Company		sewer cleaning	\$6,383.25
League of Neb. Municipalities		dues	\$613.00
League of Neb. Municipalities Utility Section		training	\$385.00
Nebraska Public Health Environmental Lab		coliform	\$83.00
Nebraska Public Power District		purchased power	\$56,444.30
Neb. Safety and Fire Equipment Inc		fire extinguisher	\$92.00
Nebraska Total Office		supplies	\$32.99
Northwest Pipe Fittings		water supplies	\$517.04
One Call Concepts		diggers hotline	\$18.08
Pitney Bowes		equipment lease	\$270.99 for approval
Rabens Market		supplies	\$12.51
Solomon Corporation		75 kva 3-phase pad- mount	\$6,741.00
Solutions EAP		contract service	\$36.85
Sturdevant's Auto Parts		supplies/repairs	\$175.50
SWANN		trash disposal	\$6,757.20
The Ledger		advertising	\$274.50
Viaero		cell phone	\$68.02
Wesco Receivables Corp		sup	\$438.70
Westco		fuel	\$258.96

PAYROLL	8/27/2020	\$10,713.15
PAYROLL	9/10/2020	\$14,399.09
PAYROLL	9/10/2020	\$10,671.26
		<u>\$126,860.43</u>

HCCC 9/15/20

COMPANY	PURCHASES	COST
Bank Card	Monthly Stmt	\$1,964.25
Bank of the West	Interest on Loan	\$327.11
Bank of the West	Principle only - Loan	\$327.11
Black Hills Energy	Utilities - 605 Donald	\$323.91
Bluffs Supply	Misc supplies - HCCC	\$1,223.20
Bud's Pest	Monthly Stmt	\$44.00
Cash-Wa Distributing	Foodservice; Supplies for Housekeep/Act	\$6,147.94
Century Business Products	Contracts on Copiers / Toner	\$119.77
Compufact	Background checks	\$232.00
Dave's Pharmacy	Medical Supplies	\$314.86
David Randolph, RPh	Pharmacy Reports	\$300.00
Docu-Shred	Shredding	\$14.00
Harris Sales	Misc bread	\$347.95
Hemingford Telephone	Phone charges; TV	\$2,147.56
Hemingford Utilities	605 Donald - Utilities	\$2,504.22
Ideal Linen	Cleaning services - mats	\$76.59
Karen Johnson	Dietician	\$500.00
Dr Mark Chu	Medical Director	\$750.00
Lawson Products	Misc drain cleaner	\$580.21
Lori Dannar	Misc supplies - HCCC	\$283.17
Lutz	Audited Financial Stmts	\$9,905.00
McKesson	Medical Supplies	\$2,747.30
MES	Control for sit-to-stand	\$128.40
Nationwide	Insurance - Auto; Commercial; Gen Liability	\$2,774.69
Nebraska Total Office	Paper, Multipurpose 20#	\$99.56
Northwest Respiratory	Oxygen	\$60.00
Petersen Drug	Concentrators	\$100.00
Phillips F & T	Fuel - generator	\$41.38
Pitney Bowes	Lease	\$100.00
Pitney Bowes	Postage refill	\$18.13
Prime Time Healthcare	Travel Nurses	\$14,421.00
Raben's	Misc groceries	\$435.75
Rock Medical Group	Travel Nurses	\$3,112.50
Shelter Insurance	August 2020 - Life Insurance	\$234.62
Snell Services Inc	Repair leak above water heater	\$227.13

Snyder, Cathy	Reimburse mileage - July - Sept 2020	\$192.64
WellSky (formerly BlueStrata)	Monthly Software Subscription	\$512.00
West Bend	Workman's Comp	\$3,082.00
WestCo	Fuel	\$174.80
WPCI	Employee drug screenings	\$78.00
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		\$56,972.75
Payroll 8/20/20		\$40,746.54
Payroll 9/3/20		\$40,213.92
sub-total		\$137,933.21
COVID Relief		
**Bank Card	Stop sign door banners; refrigerators	\$1,384.43
Culligan	2 units w/salt tank	\$10,000.00
Nebraska Safety & Fire	RFID antenna kit	\$101.64
Stericycle	Regulated Medical Waste - addtl containers	\$1,520.11
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		\$13,006.18
TOTAL		\$150,939.39