

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
September 17, 2024 6:00 PM  
700 Box Butte Ave. Hemingford, NE. 69348  
**Zoom Virtual Meeting information**  
**Meeting ID 852 6377 0247, Passcode 492081**

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Consent Calendar

- a. Minutes of the August 20, 2024 Regular meeting.
- b. Minutes of the August 27, 2024 Special meeting and Budget Workshop.
- c. Claims against the Village of **\$134,804.98**
- d. Claims against the Utilities of **\$140,766.27**
- e. Claims against the Hemingford Street Project Phase 1 **\$245,555.76**
- e. August 2024 Village Financial Statements and Bank reconciliations.
- f. August 2024 Library Report.
- g. Acceptance of Resignation of Janelle Visser from the Hemingford Housing Authority Board.

2. Discussion and possible action: Approval of payroll for the Hemingford Pool Manager A. Frost, **\$967.50**

3. Discussion and possible action: Approval of payroll for Hemingford Lifeguard B. Hunter, **\$565.92**

4. Discussion and possible action: Hemingford Volunteer Fire Department Report. - Barb Keegan

Open Public Hearing for Rezoning.

5. Recommendation of the Zoning and Planning Commission regarding the rezoning of the property with a common street address of 216 Box Butte Ave. and the request for variance.

6. Discussion and possible action: For council consideration: the rezoning of property owned by Box Butte County. The property is located at 216 Box Butte Ave. is currently zoned R-1, Box Butte County Roads Department is requesting that be changed to C (commercial), to update and make improvements to the property. In addition, consideration of a variance allowing the building to extend to the north property line.

Close Public Hearing

7. Discussion and possible action: Approval of Resolution 2024-06 setting the Property Tax Request and an additional 1% Restricted Fund Authority.

8. Discussion and possible action: First Reading, Approval of Ordinance # 825 Adopting the Village of Hemingford's 2024/2025 Fiscal Year Budget

**AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, ADOPTING THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.**

9. Discussion and possible action: First Reading, Ordinance # 826 Establishing Salaries for Village officials and Employees.

**AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, ESTABLISHING SALARIES AND COMPENSATION FOR VILLAGE OFFICIALS AND EMPLOYEES REPEALING ALL PRIOR ORDINANCES AND PROVIDING AN EFFECTIVE DATE.**

10. Administrators Report: BBCSO report 17 calls for service and 3 traffic stops, a full report of activity is included in the Board packet, Splash Pad equipment has been paid for \$82509.70 still waiting on invoice for installation and electrical work, Splash Pad start up and grant close out, playground update- Barb Straub

11. Utilities Department Report: Street Project update, test results at well 5, water main repair and concrete work, electrical training sessions, well 4 update. - Kyle Huss

12. Code Enforcement Report: Yard of the Month, Abandoned & Vacant Property List, Case updates- Kyla Cotant

13. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.**

	<b>17-Sep</b>	<b>Village</b>		
Box Butte County Treasury		BBCSO agreement	\$11,000.00	
Bytes Computer Solutions		contract service	\$40.63	
Cabins and Clover		office cleaning	\$150.00	
Caselle		software support	\$360.66	
Century Business Products		copier/printer lease/copy count	\$65.15	for approval
Chadron Motor Company		mower maintenance kit	\$473.50	
Chadron Motor Company		sander/spreader	\$7,357.00	
Column Software		legal advertising	\$143.46	
Commercial Recreation Specialists		Splash Pad equipment	\$82,509.70	for approval
Docu Shred		contract service	\$35.00	
Elan Financial Bank Card		supplies/training	\$871.19	for approval
Follett School Solutions		library software subscription	\$952.56	
Hemingford Coop Telephone		phone	\$515.85	
Legacy Cooperative		supplies	\$280.13	
M29 Technology and Design		MyBoard packet subscription	\$200.00	
MARC		supplies	\$340.00	
Michael Todd Supply		supplies	\$186.12	
Mobius		library internet	\$25.00	
Nebraska Total Office		supplies	\$78.06	
Outlaw Printers		code enforcement uniform	\$103.98	
Pitney Bowes		postage machine lease	\$47.51	
Purchase Power		postage	\$103.02	for approval
Rabens Market		supplies	\$46.26	
Sand Canyon Therapy		CRA grant round 5	\$1,000.00	for approval
Simmons Olsen Law Firm		pro fees	\$1,830.40	
Sturdevants Auto Value Alliance		repairs	\$322.39	
Tritle Plumbing		cemetery porta potty	\$170.00	
Valor General Store		CRA grant round 5	\$1,000.00	for approval
Valor General Store		supplies	\$14.48	
Viaero Wireless		cell phone	\$105.90	
WestCo		fuel	\$757.78	
Western Nebraska Papers		advertising	\$14.50	
WPCI			\$38.00	
<b>Payroll</b>			<b>22-Aug</b>	<b>\$14,008.82</b>
<b>Payroll</b>			<b>5-Sep</b>	<b>\$9,657.93</b>
<b>Total</b>				<b>\$134,804.98</b>

<b>A. Frost</b>	<b>22-Aug</b>	<b>\$787.50</b>
<b>A. Frost</b>	<b>5-Sep</b>	<b>\$180.00</b>
<b>Total</b>		<b>\$967.50</b>
<b>B. Hunter</b>	<b>22-Aug</b>	<b>\$459.01</b>
<b>B. Hunter</b>	<b>5-Sep</b>	<b>\$106.91</b>
<b>Total</b>		<b>\$565.92</b>

	<b>17-Sep</b>	<b>Utilities/Care Center</b>	
Black Hillles Energy		gas	\$203.37 for approval
Box Butte General Hospital		drug screening	\$84.00 for approval
Bytes Computer Solutions		computer support	\$81.27
Cabins and Clover		office cleaning	\$150.00
Caselle		software support	\$721.34
Century Business Products		printer/copier lease/copy count	\$130.31 for approval
Elan Financial Bank Card		repairs/postage	\$137.40 for approval
H&H		trash hauling	\$4,363.29
Hemingford Coop Telephone		phone	\$353.42
KCOW Radio		fair advertising	\$230.00
Legacy Coop		supplies	\$10.98
MARC		supplies	\$531.00
Michael Todd Indst. Supply		supplies	\$202.38
<b>MPC of Chadron</b>		<b>HCCC HVAC</b>	<b>\$15,872.40 HCCC</b>
Municipal Supply Inc		supplies	\$1,565.45
Ne. Public Health Enviro Lab		water testing	\$83.00
Nebraska Public Power District		purchased power	\$47,197.66
Nebraska Department of Revenue		sales tax	\$7,901.61 for approval
Nebraska Department of Revenue		Waste Reduction and Recycle fee	\$25.00 for approval
Nebraska Rural Water Assoc.		S. Heitz grade 6 Cert	\$750.00 for approval
Northwest Pipe Fittings, INC		repairs	\$111.56
One Call Concepts		diggers hotline	\$13.56
Pitney Bows		postage machine lease	\$95.02
Purchase Power		postage	\$206.05 for approval
Sturdevants Auto Value Alliance		repairs	\$226.98
SWANN		trash disposal	\$9,221.01
Valor General Store		supplies	\$46.39
Viaero Wireless		cell phone	\$63.76
VS Hemingford Ne Solar LLC		Solar PPA agreement	\$16,408.75

Wesco	supplies	\$2,936.94
WestCo	fuel	\$267.39

<b>Payroll</b>	<b>22-Aug</b>	<b>\$14,379.15</b>
<b>Payroll</b>	<b>5-Sep</b>	<b>\$16,195.83</b>

<b>Total</b>		<b>\$140,766.27</b>
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	<b>17-Sep</b>	<b>Street Project</b>	
MC Schaff and Associates		pro fees Phase 1 street project	\$32,339.75
Eric Reichert Insulation & Construction Inc.		street project phase 1 drawdown #1	\$213,216.01
<b>Total</b>			<b>\$245,555.76</b>