

MEETING MINUTES
VILLAGE OF HMEINGFORD BOARD OF TRUSTEES
Regular Meeting
September 18, 2018 6:00pm

Pledge of Allegiance

Opening prayer by Lori Dannar

Meeting called to order at 7:00 p.m.

Present: Dannar, Wacker, Hunter, Annen, and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council

Consent Calendar items included the minutes of the August 21, 2018 regular meeting, minutes of the September 5, 2018 special meeting, claims against the Village of \$41,807.10, Claims against the Utilities of \$99,398.71, and claims against the Hemingford Community Care Center of \$111,108.46. August 2018, Village financial statements. July 2018 Library Report. August 2018 Library report.

Motion by Dannar Second by Novotny to approve the consent calendar

Voting Aye: Dannar, Wacker, Hunter, Annen, and Novotny.

Discussion and possible action: A payment agreement between the Village of Hemingford and the Hemingford Rural Fire Protection Board, prepared by Village Attorney Shaver, was reviewed. Changes were made to the first payment due date and the removal of 10% interest charge.

Motion by Dannar, Second by Wacker to adopt and sign the prepared agreement and send to the Rural Fire Protection District Board for Approval

Opening of the Public Hearing on the 2018/2019 Fiscal Year Village of Hemingford Budget at 7:07pm

Comments from Jim Gardner, of Gardner, Loutzenhiser, & Ryan PC were heard. Gardner stated that the budget was not much different from last years in terms of operating expenses. The budget includes capital improvement expenditures of nearly 1.5 million dollars in streets, water and sewer projects, pending funding as well as expenditures at the Hemingford Community Care Center of approximately 1.9 million dollars. The 2018/2019 budget drops the requested tax levy by 10 cents per \$100.

No further comments were heard, and the Public Hearing on the 2018/2019 Fiscal Year Village of Hemingford Budget was closed at 7:16pm.

Motion by Wacker Second by Novotny to approve the additional 1% restricted fund authority.

Voting Aye: Dannar, Wacker, Hunter, Annen, and Novotny.

Motion to approve and adopt the Village of Hemingford 2018/2019 Fiscal Year Budget as presented by Dannar Second by Hunter.

Voting Aye: Dannar, Wacker, Hunter, Annen, and Novotny

Motion to amend previous motion to include approval the tax levy amount of .483950 in addition to the approval of the 2018/2019 Fiscal Year Budget as presented by Dannar, Second by Hunter

Voting Aye: Dannar, Wacker, Hunter, Annen, and Novotny.

Hemingford Community Care Center Report: Written report from Peggy Ratzlaff, Peggy is attending fall conference in Lincoln this week. Current census is 30 nursing home residents, and 11 assisted living residents, there have been no state reportable incidents during the month of August. All department head positions have been filled and are working on getting training done. Still in need of a fulltime day RN, full time day med aide and 2 full time day aides and 1 evening aide for the nursing home as well as PRN med aides for the assisted living wing. Lux Agency staffing contract will end at the middle of the month for the night nurse position and we will be extending the contract for another 8 weeks for the day shift nursing position.

Hemingford Police Department report, Officer Dannar reported that after nearly 3 months in the shop the Dodge Charger police vehicle is back and seems to be running fine now.

Hemingford Utilities report: Kyle Huss reported he has spoken with Sargent drilling and thinks that it is possible to use existing systems to link to the sprinkler system by adding a couple of valves and VFD to provide better water coverage for the cemetery. Colt and Kyle attended the fall water conference last week in Gering. Water service was repaired at 920 Cheyenne, the break was between the water main and the curb stop, part of the repair required digging up the street and then pouring concrete to repair the street. A 2008 Chevy ¾ ton pickup has been purchased, the Dodge Caravan was traded for \$1500 making the total expenditure for the pickup \$11495.

Discussion and possible action: Utility ordinances regarding charges for building new service, (either electric, water or sewer), is unclear and have been interpreted in several ways. In order for the Utility Supervisor and Village Clerk to accurately quote service costs when building new service for a homeowner, business owner or developer, the ordinances need to be clarified and uniform.

No action taken, Kyle will work with Trustee Wacker to create recommended changes to the ordinances and report to the board at a future meeting.

Village Administrators Report: Time at the Care Center has dropped significantly, half days for the most part. Waiting on information and quotes for a benefit package at the care center, expecting to hear this week. CDBG grant application was completed and submitted on 8/27/18. The full application is on file at the Village Office and available for inspection at any time.

Discussion and possible action: Computer networking quote from Mobius Communications for the Hemingford Community Care Center. Due to the cost of a conversion of this extent no action was taken, however, the Village Administrator was directed to acquire bids from other companies to provide comparable products and service.

Motion to adjourn at 8:16 by Wacker, Second by Dannar
Voting Aye: Dannar, Wacker, Hunter, Annen, and Novotny.

John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk

18-Sep-18 VILLAGE

Bankcard	sup	\$443.78
Bytes Computer	contract serv	\$40.31
Bluffs Sanitary Supply	sup	\$155.66
Bomgaars	sup	\$40.45
Caselle, Inc	contract serv	\$336.33
Croell	concrete	\$539.08
Demco	sup	\$53.21
Follett	sup	\$727.50
Farmers Coop	sup	\$117.45
Hemingford Coop Telephone	phone	\$449.33
Internat'l Institute of Municipal Clerks	dues	\$310.00
John Deere Financial	sup	\$32.09
Lori Dannar	contract labor	\$175.00
Michael Todd & Company	sup	\$373.28
Mobius	internet	\$25.00
	annual fee dog	
Nebraska Dept of Agriculture	pound	\$175.00
Nebraska Safety and Fire Equip, Inc	testing	\$70.00
Nebraska Total Office	sup	\$31.77
Purchase Power	postage	\$121.93
Rabens Market	sup	\$1.25
Simmons Olsen Law Firm, PC, LLO	pro fees	\$1,857.91
Sturdevants Auto Parts	sup	\$87.59
Tritle Plumbing	contract serv	\$250.00
Viaero	cell phone	\$155.75
Westco	fuel	\$763.93

PAYROLL **8/30/2018** **\$21,612.16**

PAYROLL **9/13/2018** **\$12,861.34**

\$41,807.10

18-Sep-18 UTILITIES

Austin Pohlman	refund	\$48.59
Bank Card	sup	\$113.27
Border States	sup	\$984.44
Bytes Computer	contract serv	\$80.64
Black Hills Energy	heat	\$160.45
Caselle, Inc	contract serv	\$732.67
DHHS	water testing	\$236.00
Farmers Coop	sup	\$64.02
Faris Plumbing	backflow test	\$88.54
Hydraulic Equipment Service	service	\$2,342.32
Hemingford Coop Telephone	phone	\$304.43
H&H	hauling	\$4,201.00
Huss Auto	sup	\$29.09

for
approval

Johnson Service Company	service	\$1,200.00
League of Nebraska Municipalities	dues	\$589.00
Lori Dannar	contract labor	\$175.00
Midwest Farm Service	sup	\$49.98
Nebraska Safety & Fire Equip, Inc	testing	\$70.00
NPPD	power	\$59,736.78
Nebraska Total Office	sup	\$63.56
One Call	diggers hot line	\$7.95
Purchase Power	postage	\$243.86
Rabens Market	sup	\$18.92
Sarah Mracek	refund	\$110.64
Solutions EAP	contract serv	\$73.70
Sorensen Irrigation, LLC	repairs	\$140.00
Sturdevants Auto Parts	sup	\$31.86
SWANN	disposal	\$6,133.06
USA Blue Book	sup	\$240.10
Viaero	cell phone	\$108.84
Westco	fuel	\$354.23
PAYROLL	8/30/2018	\$10,329.06
PAYROLL	9/13/2018	\$10,336.71
		\$99,398.71

HCCC 09/18/18

COMPANY	PURCHASES	COST	DUE
Aflac	Supplemental Insurance	\$398.84	09/15/18
Bank of the West	Monthly statement - supplies of HCCC	\$504.65	09/25/18
Bernie's Ace Hardware	Wire tie re-bar; detect adj voltage; tube cutter	\$34.85	09/30/18
Black Hills Energy	Utilities - 605 Donald	-\$46.05	
Bloedorn Lumber	Credit Balance (-\$318.31)	\$156.55	09/21/18
BlueStrata HER	Monthly Software Subscription	\$527.36	09/16/18
Bluffs Sanitary	Kitchen Supplies	\$571.35	09/28/18
Bud's Pest Control	Treatment for ants in Nurse's Station	\$44.00	09/28/18
David Randolph, RPh	Pharmacy Reports	\$300.00	
DocuShred	Shredding: 1 - 64 Gallon Container	\$28.00	09/20/18
Dr Mark Chu	Medical Director	\$750.00	
Farmer's Coop	Misc Fasteners; Gorilla tape; Trimmer head	\$68.52	09/21/18
Faris Plumbing	Backflow testing for entire building	\$137.97	09/28/18
Harris Sales	Misc bread	\$327.52	09/18/18
Hemingford Telephone	Phones charges	\$848.33	09/10/18
Hemingford Utilities	605 Donald - Utilities	\$2,397.27	09/15/18
Ideal Linen	Cleaning services - mats	\$112.26	09/24/18
Karen Johnson	Dietician	\$500.00	
Lux Travel Nurse	Travel Nurse	\$4,324.40	09/28/18

McKesson	Medical supplies	\$1,385.37	09/26/18	
Nationwide Insurance	Insurance - Auto; Commercial; Gen Liability	\$2,110.27	09/24/18	
Nebraska Nursing Facility	Fall Convention - Peggy Ratzlaff	\$462.00	09/28/18	
Nebraska Total Office	Office supplies; Service Contracts	\$251.12	09/28/18	
Pitney Bowes	Postage Supplies	\$33.55	09/13/18	
Raben's	Groceries	\$1,047.01	09/28/18	
Randy Langemeier CPA	Work to reconcile Resident Trust	\$278.00	09/28/18	
Solutions EAP	Employee Claims	\$73.70	09/28/18	
STAT Staffing, LLC	Renee Carpenter	\$10,386.79	09/28/18	
Jodi Sutphen	SS office desk - Pd 8/21/18 - Ck #37374	\$25.00		For Approval
The Thompson Co	US Foods - FoodService	\$7,196.23	09/28/18	
WestCo	Fuel	\$231.30	09/28/18	
		\$35,466.16		
Payroll 08/20/18		\$37,196.28		
Payroll 09/05/18		\$38,446.02		
TOTAL		\$111,108.46		

