

MEETING MINUTES

VILLAGE OF HEMINGFORD BOARD OF TRUSTEES

September 19, 2017

Pledge of Allegiance and opening prayer

Meeting called to order at 7:00 p.m.

Present: Dannar, Wacker, Hunter, Annen and Novotny

Public Open Meeting Act poster location was pointed out on the front panel of Chamber Council.

Consent Calendar items included the minutes of the August 15, 2017 regular meeting, Minutes of the August 22, 2017 special budget workshop meeting, and minutes of the September Special Meeting/ Budget Hearing. Claims against the Village of \$58985.69, claims against the Utilities of \$105297.86, and claims against the Hemingford Community Care Center of \$128142.26. August 2017, Village financial statements. Hemingford Community Care Center, Variance and P&L reports for the month of August 2017 as well as year to date. August 2017 Library report.

Motion by Dannar, Second by Novotny to approve the consent calendar,
Voting Aye: Dannar, Wacker, Hunter, Annen, Novotny.

Utility Department Report- Kyle Huss, the utility department is busy all month with various electrical line work to be done and the prospect of some new service to be installed. Huss and Frahm were gone to a water conference in Gering last week for three days. They were able to meet and network with several other Water Operators from different towns and villages as well as attend several education sessions. Both came back with fresh ideas and a better understanding of the water system regulations and policies. Last month the monthly water test came back all good. A letter has been sent to Doug Woodbeck (DHHS Water Quality Representative) requesting the procedure and testing regulations to put well one back in service as part of the Village water system. The sewer jet is working great, and they are continuing to jet the sewer lines throughout Village, with nearly half of the Village being done.

Hemingford Police Department Report- Chief Bryner reports progress is being made on the Nuisance Ordinance enforcement, several vehicles have been moved off the streets and there are plans for moving several more in the near future. Bryner, in answer to an inquiry regarding truck parking, reports that the ordinance reads that truck parking is allowed for only one (1) hour for loading and unloading purposes only on the streets of the Village.

Administrator Report- Barb Straub, the new computers are up and running in the office so far with no glitches, there were no new accounts sent to collections, the two (2) perceptual care bank accounts have been combine, and the Pool note at the Bank of the West has been paid off.

Discussion and possible action: The signature card for the Hemingford Community Care Center at the Bank of the West account is incorrect and needs to be updated.

Motion by Novotny second by Hunter to have the Bank of the West update the signature card for the Hemingford Community Care Center. James Keegan and Ken Luce should be removed, and board members Annen, Hunter, Wacker, Novotny and Dannar will be added as well as Barb Straub and Kristy Bolek.

Voting Aye: Dannar, Wacker, Hunter, Annen, Novotny.

Item #6, over hanging tree branches, the resident requesting this item was not present. The board was given a quick overview of the issue should the resident require further explanation since he was not able to attend the board meeting. No action taken

Discussion of the billing of landlord property utilities when the property is vacant. One Village landlord reported that he felt the policy of returning the utilities to the property owner as the property is vacated, is unfair. This landlord feels that water should be turned off at the curb stop and the electric meter pulled, without being requested by the property owner. Chairman Annen directed the Clerk to gather information on how other Villages and Cities handled the situation and visit with the insurance specialist to determine the village liability should the property owner sign a document accepting responsibility for damages to the property should services be terminated. The landlord was assured that the board would, after further investigation revisit the issue and make policy changes as needed.

Discussion and possible action: updates to the Village Employee Handbook have been made resulting from the meetings between board members and department heads, changes include the number of carry over sick time hours, the number of paid holiday was reduced by 2 ½ while allowing one floating holiday per employee per year, sick time accumulation for permanent part-time employees, and a clearer explanation of the way in which holidays are paid if an employee should have to work on that day.

Motion by Dannar Second by Wacker to approve and make effective October 1, 2017 the updates to the Village of Hemingford Employee Handbook.

Voting Aye: Dannar, Wacker, Hunter, Annen, Novotny.

Discussion and possible action: Table Top Meats possibly drilling a small 50 gallons per minute well. No Action taken as the property, where the well would be, is outside of the Hemingford well-head protection district.

Discussion and possible action: Review of the MC Schaff street repair estimates. Chairman Annen appointed Trustees Wacker and Hunter along with Utilities Supervisor Huss to committee to review the estimates and return with a recommendation for street repair to the full board at the next meeting.

Molly Brown from GenPro Energy Solution gave the board a handout that showed what a one-megawatt solar farm would look like for the Village. The farm would consist of approximately 3400 panels that sit in rows north to south with trackers that follow the sun east to west allowing

the farm to capture the maximum amount of energy from the sun. Molly also reviewed two types of financing possible for such a solar farm, a purchase power agreement and long term municipal lease. There are just a couple of components missing from the financial model once she has that complete work session can be scheduled to determine the feasibility of the project for the village and the best way to proceed should it be determined that the project is of benefit for the village. No action taken.

Discussion and Possible action: Signing a Public Utility Regulatory Policies Act (PURPA) waiver agreement with NPPD. Terry Rajewich from NPPD explained that PURPA requires a utility (the Village) to purchase the output of a renewable energy developer if it is a qualified facility, with the PURPA waiver NPPD would negotiate the rate of and amount of energy the village would have to purchase. The duration would be the remainder of the Village's contract with NPPD.

Motion by Hunter, Second by Wacker to enter into Executive session at 8:35 pm to discuss the NPPD proposal for the purpose of protecting the public's interest with the Board, Village Attorney, and Clerk.

Voting Aye: Dannar, Wacker, Hunter, Annen, Novotny.

Motion by Dannar, Second by Hunter to return to regular board meeting session at 8:52pm

Voting Aye: Dannar, Wacker, Hunter, Annen, Novotny.

Additional discussion pertaining to the agreement, the Village would be without their expertise in the negotiation process and could be forced to purchase more than the allowed 10 percent, resulting in a charge to the village from NPPD for "stranded costs". That extra charge from NPPD would be the difference between the agreed purchase power cost and the NPPD avoided cost for all kilowatt (kw) hours that exceed the 10%. So, for example the Purchase Power cost is .05 per kw and NPPD avoided cost is .02 per kw the village would be charged by NPPD the difference of .03 per kw.

Motion by Dannar, Second by Wacker to sign the PURPA Agreement.

Voting Aye: Dannar, Wacker, Hunter, Annen, Novotny.

Motion to adjourn at 9:21 pm by Wacker, second by Dannar

Voting Aye: Dannar, Wacker, Hunter, Annen, Novotny.

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John Annen, Chairman

ATTEST:

Barb Straub, Village Clerk

19-Sep-17 **VILLAGE**

21st Century	Sup	\$10.72
Barb Straub	Sup	\$52.50
Bluffs Sanitary	Sup	\$26.94
Bank Card	Sup/Trav	\$41.71
Bauerkempers Inc	sup	\$77.76
BBDC	Dues	\$916.66
Bytes	cont serv	\$42.32
Caselle	cont serv	\$336.33
DEMCO	Sup	\$82.44
Deluxe	Sup	\$405.95
Farmers Coop	Sup	\$33.84
Hemingford Tele	Phone	\$451.48
J&C Lawn Service	sup	\$4.10
John Deer	Sup	\$8.23
KCOW	Adv	\$265.00
Kirby Built	Sup	\$1,515.23
Ledger	Adv	\$100.30
Mobius	Phone	\$25.00
Nebraska Dept of Ag	ST Fees	\$175.00
NE DEP of Rev	ST Fees	\$25.00
Neb Safety & Fire	Cont Serv	\$220.71
Pitney Bowes	Contract Serv	\$94.41
Rabens	Sup	\$56.23
Simmons	Prof Fees	\$4,152.21
Sturdevants	Sup	\$247.72
Susie Cheek	Cont Lab	\$83.34
Tritle	cont serv	\$150.00
Viaero	phone	\$238.32
Westco	Gas	\$760.02

PAYROLL 8/17/2017	PAYROLL	\$19,846.36
PAYROLL 08/31/2017	PAYROLL	\$15,367.53
PAYROLL 09/14/2017	PAYROLL	\$13,172.33
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		\$58,985.69

19-Sep-17 **UTILITIES**

Black Hills Energy	Heat	\$124.34
Bank Card	Water Testing	\$23.75
BBCD	Dues	\$1,833.34
Bytes	Cont Serv	\$84.63
Caselle	Cont Serv	\$672.67
Core & Main	Repair	\$91.64
David Ramos	Refund	\$37.09
Farmers Coop	Sup	\$179.97
H & H	Hauling	\$4,273.49
Hemingford Tele	Phone	\$309.59
Kriz-Davis	Sup	\$278.73
KCOW	Adv	\$305.00
Ledger	Adv	\$200.60
Municipal Supply	Sup	\$120.00
NPPD	Power Purch	\$57,969.88
NTO	Sup	\$2.00
Neb Safety & Fire	Cont Serv/Sup	\$198.29
One Call	Cont Serv	\$7.98
Pitney Bowes	Contract Serv	\$188.82
Rabens	Sup	\$8.63
STAPLES	Sup	\$293.31
Sturdevants	Sup	\$366.89
Solutions	Contract Serv	\$36.85
Susie Cheek	Cont Lab	\$166.66
SWAN	Disposal	\$6,199.20
USA Bluebook	Sup	\$137.71
Viaero	phone	\$65.96
WESCO	Sup	\$475.35
Westco	Gas	\$430.41
PAYROLL 08/17/2017	PAYROLL	\$9,976.39
PAYROLL 08/31/2017	PAYROLL	\$10,316.02
PAYROLL 09/14/2017	PAYROLL	\$9,922.67
		\$105,297.86

	19-Sep-17	HCCC CLAIMS	
Aflac		Benefits	\$485.24
Allied Insurance		Ins	\$1,761.08
Bank Card Center		Sup	\$292.83
Black Hills energy		Gas	\$539.32

Bloedorn Lumber	Sup	\$147.59
BCBS	Health Ins	\$3,573.46
Blue Stauta	Software	\$512.00
Bluffs Sanitary	Sup	\$725.93
Buds Pest Control	Contract Service	\$44.00
Compufact	Recruitment	\$44.00
Dave Randolph	Consult	\$300.00
Dave's Pharmacy	Resident Sup	
David Johnson	Pro Fee	\$350.00
Faris Plumbing	Repair	\$87.36
Dish Network	Cable	\$241.15
Doc U Shred	Contract Service	\$28.00
Ecolab	Sup	\$115.21
Harris Sales	Food	\$349.03
HCIS	Dues	\$80.00
Hem Telephone	Phone	\$801.82
Hem Utilities	Utilities	\$2,505.80
Ideal Linen	Contract Service	\$157.72
Karen Johnson	Consult	\$500.00
McKesson	Resident Sup	\$3,157.28
NTO	Sup	\$314.83
Northwest Respiratory	Resident Sup	\$329.00
Pitney Bowes	Postage	\$100.00
QBE	Work Comp Audit	\$2,061.00
Personal Safety Corp	Equip	\$139.47
Rabens Market	Food	\$686.38
Senior Insight	Consult	\$4,000.00
Solutions EAP	Benefits	\$73.70
Stanley Health Care	Repair	\$199.00
The Thompson Co	Food	\$7,996.99
United Heartland	Workcomp	\$4,093.00
Westco	Vech. Exp	\$247.29
PAYROLL 05-AUG	PAY	\$45,404.37
PAYROLL 20-AUG	PAY	\$45,698.41

\$128,142.26