

REGULAR MEETING AGENDA  
VILLAGE OF HEMINGFORD BOARD OF TRUSTEES  
September 19, 2023 6:00 PM  
700 Box Butte Ave. Hemingford, NE. 69348  
Zoom Virtual Meeting information  
Meeting ID 851 4998 4759 Passcode 241684

Pledge of Allegiance  
Opening Prayer  
Meeting Call to Order  
Roll Call  
Public Meeting Information

1. Consent Calendar
  - a. Minutes of the August 15, 2022 Regular meeting.
  - b. Minutes of the August 29, 2023 Budget Workshop
  - c. Claims against the Village of **\$46,963.44**
  - d. Claims against the Utilities of **\$157,428.57**
  - e. August 2023 Village Financial Statements and bank reconciliations.
  - f. August 2023 Library Report.
  - g. Appointment of Cindy Davies to the Hemingford Public Library Board
  
2. Discussion and possible action: Second Reading of Ordinance #818.  
**AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, AMENDING THE HEMINGFORD MUNICIPAL CODE §3-110 TO ESTABLISH REVISED WATER RATES FOR THE VILLAGE OF HEMINGFORD MUNICIPAL WATER SYSTEM; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING §3-110 AND ALL EXISTING PROVISIONS OF THE MUNICIPAL CODE NOT CONSISTENT WITH THIS ORDINANCE.**
  
3. Discussion and possible action: Approval of Resolution 2023-09 setting the Property Tax Request.
  
4. Discussion and possible action: Approval of an additional 1% restricted fund authority.
  
5. Discussion and possible action: Approval of the Village of Hemingford's 2023/2024 Fiscal Year Budget.
  
6. Discussion and possible action: Splash Pad update and discussion regarding the gap funding, and authorization to proceed. - **Barb Straub**
  
7. Discussion and possible action: Street Project Phase 1- approval to have M.C. Schaff and Associates move forward with design and surveying of Phase 1. – **Barb Straub**
  
8. Discussion and possible action: Purchase of a Variable Frequency Drive (VFD) for Well 5. VFD's are used to adjust the flow or pressure to the actual demand. – **Kyle Huss**

9. Utilities Department Report: Routine mowing and care at the parks and throughout town continues, winterization of the pool and sprinklers has been started, Johnson Service has been in town and done the sewer cleaning and inspections. – **Kyle Huss**
10. Administrators Report: Box Butte County Sheriff’s Office reports 25 calls for service and 2 traffic stops for the month of August. Nebraska DOT hosted the Transportation Summit attend by myself, Chairman Wacker, Trustees Frost and Mahony, grant fund opportunities were presented some of which could be beneficial to the Village. Based on a rate study done for NPPD Hemingford is looking at a 2.9% rate decrease (see the bill comparison document in the board packet). – **Barb Straub**
11. Code Enforcement Report: Update on 604 Park property progress, case updates, and Yard of the Month. - **Kyla Cotant.**
12. Discussion and possible action: Ordinance 133.41, unlicensed/inoperable nuisance vehicles on private property. There are 2 vehicles in the same block that are in violation of this ordinance, both have been sent letters that request the removal or steps to be taken to come into compliance. Request for Board direction to remedy the matter. – **Kyla Cotant**
13. Public Comment: No action may be taken on issues raised and comments will be limited to 3 minutes each.

**Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda. 1. Personnel Matters**

<b>19-Sep</b>	<b>Village</b>		
BMO HARRIS BANK (bankcard center)	supplies/travel	\$693.70	
Box Butte County Clerk	cemetery cert recording	\$10.00	for approval
Box Butte County Clerk	cemetery cert recording	\$20.00	
Box Butte County Treasury	Sheriff Office Agreement Pymt	\$11,000.00	
Box Butte Development Corp	2023-QT4 dues	\$467.50	
Bytes Computer & Network Solutions	computer support	\$40.63	
Cabins and Clover	office cleaning	\$150.00	
Caselle Inc	software support	\$346.68	
Century Business Products	Printer/copier lease/copy count	\$76.81	for approval
Farmers Coop	supplies/repairs	\$237.99	
Follett	Library subscription	\$900.06	
Hemingford Coop Telephone	phone	\$503.93	
Iworq	text my gov	\$2,500.00	
J & C Lawn Service	mower repair	\$5,830.42	
M29 Technology and Design	myboard packet subscription	\$200.00	
MCT Trucking LLC	Hauling	110.00	

Mobius	library internet	\$25.00	
Nebraska Life Magazine	Library subscription (2yr)	\$52.00	
Nebraska Municipal Clerks Assoc.	dues	\$50.00	
Nebraska Total Office	supplies	\$22.07	
Northwest Pipe Fittings Inc	supplies	\$199.00	
Purchase Power	postage	\$166.67	for approval
Simmons Olsen Law Firm	pro fees	\$1,830.60	
Tritle Plumbing Inc	porta-potty rental	\$170.00	
Valor General Store	supplies/tools/repairs	\$138.94	
Viaero	cell phone	\$106.16	
WestCo	fuel	\$439.99	
Western Nebraska Papers	ledger advertising	\$117.10	

**Payroll** **24-Aug** **\$12,657.08**

**Payroll** **0907/23** **\$7,901.11**

**Total** **\$46,963.44**

	<b>19-Sep</b>	<b>Utilities</b>	
Andrea Gerdes		deposit refund	\$47.20
BMO HARRIS BANK (bankcard center)		postage/tools	\$622.15
Blackhills Energy		natural gas	\$195.72
Bomgaars		uniform allowance (Seth)	\$59.99
Box Butte Development Corp		2023-QT4 dues	\$935.00
Bytes Computer & Network Solutions		computer support	\$81.27
Cabins and Clover		office cleaning	\$150.00
Caselle Inc		software support	\$693.32
Century Business Products		Printer/copier lease/copy count	\$153.62
Farmers Coop		supplies/repairs	\$162.95
H & H		trash hauling	\$4,280.73
Hemingford Coop Telephone		phone	\$363.38
M.C. Schaff		pro fees well project	\$6,934.00
Municipal Energy Agency of Nebraska		electric distribution service	\$2,000.00
Municipal Supply Inc		supplies/repairs	\$565.56
Nebraska Department of Revenue		July Sales Tax	\$6,435.12
Nebraska Department of Revenue		Waste Reduction & Recycling	\$25.00
Nebraska Department of Revenue		August Sales Tax	\$8,667.76
Nebraska Municipal Power Pool		rate studies	\$8,010.00
Nebraska Public Health Lab (DHHS)		water testing	\$15.00
Nebraska Public Power District		purchased power	\$50,932.26

One Call Concepts	diggers hotline	\$2.40	
Print Express	utility billing envelopes	\$688.95	
Purchase Power	postage	\$333.33	for approval
Rabens Market	supplies	\$189.05	
Sargent Drilling	repairs	\$13,274.63	
Sturdevants Auto Value	repairs	\$40.78	
SWANN	trash disposal	\$7,287.53	
Valta	solar purchase power agreement	\$12,162.97	
Valor General Store	supplies/tools/repairs	\$200.35	
Viaero	cell phone	\$64.02	
Wesco Distribution	supplies/safety equip	\$7,092.15	
WestCo	fuel	\$449.28	

<b>Payroll</b>	<b>24-Aug</b>	<b>\$12,451.61</b>
<b>Payroll</b>	<b>7-Sep</b>	<b>\$11,861.49</b>

**Total** **\$157,428.57**