

**REGULAR MEETING MINUTES**  
**VILLAGE OF HEMINGFORD BOARD OF TRUSTEES**  
September 19, 2023-6:00pm  
700 Box Butte Ave. Hemingford, NE. 69348  
Zoom Virtual Meeting information  
Meeting ID 851 4998 4759 Passcode 241684

Pledge of Allegiance

Opening prayer by – Jake Frost

Public Open Meeting Act poster location was pointed out on the north wall of Council Chambers located at the Village office.

Meeting called to order at 6:00 p.m.

Present: Frost, Hunter, Mahony, Novotny, Wacker

Consent Calendar items included the Minutes of the August 15, 2023 regular meeting. Minutes of the August 29, 2023 Budget workshop. Claims against the Village of \$46,963.44, Claims against the Utilities of \$157,428.57. August 2023 Village Financial Statements and Bank Reconciliations reports. August 2023 Library Report. Appointment of Cindy Davies to the Hemingford Public Library Board.

Motion by Novotny, second by Frost to approve the consent calendar as read, with clarification that the minutes were of the August 12, 2023 not 2022 Regular meeting.

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Discussion and possible action: Second reading of Ordinance 818

**AN ORDINANCE OF THE VILLAGE OF HEMINGFORD, NEBRASKA, AMENDING THE HEMINGFORD MUNICIPAL CODE §3-110 TO ESTABLISH REVISED WATER RATES FOR THE VILLAGE OF HEMINGFORD MUNICIPAL WATER SYSTEM; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING §3-110 AND ALL EXISTING PROVISIONS OF THE MUNICIPAL CODE NOT CONSISTENT WITH THIS ORDINANCE.**

Read and moved to third reading.

Motion by Novotny, Second by Mahony to waive the 3<sup>rd</sup> reading of Ordinance 818

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Motion by Mahony, Second by Hunter to pass and publish Ordinances # 818 revising water rates for the Village of Hemingford to become effective October 1, 2023.

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Discussion and possible action: Approval of Resolution 2023-09 setting the Property Tax Request at \$287,217.11 for non-bond purposes and \$348,289.35 for principal and interest on bonds.

Motion by Novotny, Second by Hunter to approve Resolution 2023-09 setting the Property Tax Request at \$287,217.11 for non-bond purposes and \$348,289.35 for principal and interest on bonds.

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Discussion and possible action: Approval of an additional 1% restricted fund authority for the 2023 – 2024 fiscal year.

Motion by Frost, Second by Hunter to approve the addition of 1% restricted fund authority for 2023-2024 fiscal year.

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Discussion and possible action: Approval of the Village of Hemingford’s 2023-2024 Fiscal Year Budget.

Motion by Hunter, Second by Mahony to approve the Village of Hemingford’s 2023-2024 Fiscal Year Budget

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Discussion and possible action: Splash Pad update and discussion regarding the gap funding due to an increase in costs for construction of approximately \$46000, and authorization to proceed.

Motion by Mahony, Second by Hunter to proceed with procurement processes for construction of the Splash pad and to finance any funding gaps using funds in the Keno Account.

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Discussion and possible action: Approval to engage MC Schaff and Associates to begin the surveying and design portion for Phase One of the 2023-2024 Hemingford Street Project.

Motion by Frost, Second by Novotny approval for MC Schaff to begin the design and surveying of Phase One of the Hemingford 2023-2024 Street Project.

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Discussion and possible action: Purchase of a Variable Frequency Drive (VFD) for well 5. Well 5 is the well that waters the baseball fields and is also the emergency well. As the pump is now, when the well comes online the water “hammer” pressure is so hard that it breaks sprinkler heads and valves at the pump. This well also pumps quite a bit of sand that could be corrected with the installation of a VFD. After installing a VFD and some testing there is a good possibility that well 5 could be brought online as a drinking water well, to help relieve some of the usage on our main well.

Motion by Mahony, Second by frost to purchase a Variable Frequency Drive for well 5 according to the estimate provide by Sargent Drilling Co. of 13,274.63

Voting Aye: Frost, Hunter, Mahony, Novotny, Wacker.

Utilities Department Report: Routine mowing at the parks and throughout town continues winterization of the pool, bathhouse, and bathrooms have been done and sprinklers will be winterized later, trying to keep them on as long as the weather allows. Johnson service has been in town doing the sewer cleaning

and inspections, there were some roots found in system but no major concerns found such as breaks or cracks. Test results for the new well location came be good however the location is only pumping 45 gallons per minute so Mike Olsen will look into this to make sure that this is the appropriate location for the well, in the meantime we will work on finding a second location if needed. – Kyle Huss

**Administrators Report:** Box Butte County Sheriff's Office reports 25 calls for service and 2 traffic stops for the month of August. Nebraska DOT hosted the Transportation Summit attend by myself, Chairman Wacker, Trustees Frost and Mahony, grant fund opportunities were presented some of which could be beneficial to the Village. I will be visiting with Barb Keegan, Box Butte County Roads Department, to see if we can collaborate on a project that could possibly include north Box Butte Ave and on to the north to Box Butte Dam, on Friday. I will also have a conversation regarding the procurement process for the splash pad with the State of Nebraska and Commercial Recreation Specialists. Based on a rate study preformed for NPPD Hemingford is looking at a 2.9% rate decrease. -Barb Straub

**Code Enforcement Report:** Update on 604 Park property, there has been minimal progress, weeds have been mowed in the front, junk, trash and other debris has been pushed further into the center of the property, no fence construction has begun, the owner was reminded of the October 18<sup>th</sup> deadline to bring the property to compliance. There are 23 violation cases open and 4 have been closed since the August Board meeting. Yard of the Month for September was Josh and Whitney Dean, they are gifted with a gift certificate donated by Village Pizza. Thank you to the Board members for supporting this program and all the community members that work so hard to make Hemingford Beautiful. - Kyla Cotant

**Discussion and possible action:** Regarding unlicensed/inoperable nuisance vehicles.  
**NO ACTION TAKEN.**

**Public Comment:** None.

**Motion by Hunter** to go into closed session for the prevention or needless injury to the reputation of an employee.to discuss a personnel matter. This employee was informed and did not request that the matter be addressed in open session. Motion Seconded by Mahony.

**Voting Aye:** Frost, Hunter, Mahony, Novotny, Wacker.

Entered Closed session at 6:34pm

**Motion by Mahony, Second by Frost** to return to exit closed session.

**Voting Aye:** Frost, Hunter, Mahony, Novotny, Wacker.

Exited Closed session at 6:41pm. No action was taken regarding the personnel matter.


**Motion by Mahony, Second by Frost** to adjourn at 6:42.

**Voting Aye:** Frost, Hunter, Mahony, Novotny, Wacker

ATTEST:



Richard Wacker, Chairman



Barb Straub, Village Clerk