

REGULAR MEETING AGENDA
VILLAGE OF HEMINGFORD BOARD OF TRUASTEES
December 15, 2020-6:00pm
700 Box Butte Ave. Hemingford, NE. 69348
Zoom Meeting access Meeting ID 81044667605 Pass Code 442184

Pledge of Allegiance

Opening Prayer

Meeting Call to Order

Roll Call

Public Meeting Information

1. Oath of Office for newly elected Village Board of Trustee members, Richard Wacker, Lynda Novotny, and Jake Frost.
2. Reorganization of the Village Board of Trustees
 - A. The reorganization meeting of the Village Board of Trustees will begin with the election of Village of Hemingford Board of Trustees Chairman – currently held by John Annen
 - B. Election of Village of Hemingford Board of Trustees Vice Chairman – currently held by Richard Wacker.
3. Consent Calendar.
 - a. Minutes of November 17, 2020 Regular Meeting
 - b. Claims against the Village of **\$ 51,969.24**
 - c. Claims against the Utilities of **\$ 72,443.01**
 - d. Claims against the Hemingford Community Care Center of **\$ 124,870.85**
 - e. November 2020 Village Financial Statements and Bank Reconciliation reports.
 - f. November 2020 Library Report.
 - g. Appointment of Dave Randolph to the Hemingford Community Redevelopment Authority for a 5-year term.
 - h. Appointment of Village of Hemingford Administrator/Clerk-Treasurer-Barb Straub
 - i. Appointment of Village of Hemingford Marshall- Dusty Bryner
 - j. Appointment of Village of Hemingford Attorney – Simmons, Olsen Law Firm, P.C. Libby Stobel
 - k. Appointment of Village of Hemingford Engineer – MC Schaff & Associates
 - l. Resolution 2020-06 f or the Appointment of Bank of the West as Village Depository.
 - m. Resolution 2020-07 for the Appointment of Jeff Wolfe of MC Schaff & Associates as Street Superintendent.
 - n. Reappointment of Library Board. Tresa Goss, April Delsing, Joni Frahm, Sue Hennings, Barb Nikont.
 - o. Reappointment of Board of Health to consist of Village of Hemingford Chief of Police, Village board of Trustees Chairman, and the Director of Nursing at the Hemingford Community Care Center.
 - p. Buchheit Precision, Lux Salon, and The Body Shop CRA Storefront Improvement Grant recipient \$1000.00 each.
4. Hemingford Volunteer Fire Department annual report: - **Shad Bryner**
5. Discussion and possible action: Approval of Resolution 2020-08 appointing a representative to the Solid Waste Agency of Northwest Nebraska Board of Directors. (SWANN) Currently held by Rick Wacker.
6. Discussion and possible action: Approval of Resolution 2020-09 appointing a representative and alternate to the Public Alliance for Community Energy Board of Directors (PACE). Currently held by Rick Wacker and Deb Planansky.
7. Discussion and possible action: Approval of Resolution 2020-10 appointing a representative and alternate to the Member's Council of the Nebraska municipal Power Pool (NMPP). Currently held by Rick Wacker and Deb Planansky.

8. Discussion and possible action: Approval of Resolution 2020-11 appointing a representative and alternate to the Box Butte Development Corporation Board of Directors (BBDC). Currently held by Barb Straub and Rick Wacker.
9. Discussion and possible action: Approval of Resolution 2020-12 appointing a representative and alternate to the Panhandle Area Development District Board of Directors (PADD). Currently held by Rick Wacker and John Annen.
10. Discussion and possible action: Approval of Resolution 2020-13 appointing a representative and alternate to the Nebraska Public Power District Board of Directors (NPPD). Currently held by John Annen and Rick Wacker.
11. Discussion and possible action: Approval of Resolution 2020-14 appointing a representative and alternate to the League Association of Risk Management (LARM). Currently held by Lynda Novotny and Deb Planansky.
12. Discussion and possible action: Approval of Resolution 2020-15 appointing a representative and alternate to the Box Butte County E-911 Emergency Communication Advisory Board. Currently held by John Annen and Lynda Novotny.
13. Discussion and possible action: Approval of Holiday Bonuses, using Covid funds, for the employees at Hemingford Community Care Center, of \$150.00 in Chamber Bucks to each employee for a total of \$6,150.00. – **Lori Danner**
14. Discussion and possible action: Approval of Holiday Bonuses for Village employees in the budgeted amount of **\$2065.00, corrected amount** (\$250 x 7 for full time employees, \$125 x 1 for Library Director, \$75 x 2 for new library part time employees. **Processing fees \$40.00**) – **Barb Straub**
15. Discussion and possible action: Approval of the Mutual Aid Agreement between the Village of Hemingford and the Box Butte County Sheriff's Office for the purpose of providing law enforcement assistance within the jurisdiction of the Village of Hemingford as requested by the Village of Hemingford Police Department.
16. Discussion and possible action: Approval of Resolution 2020-16 for the Year-End Certification of the City Street Superintendent 2020 as required by the State of Nebraska Department of Transportation. – **Barb Straub**
17. Discussion and possible action: Approval of the Nebraska Department of Transportation Highway Maintenance Agreement for calendar year 2021.- **Barb Straub**
18. Discussion and possible action: Use of "My Board Packet for the transmission of monthly meeting packets. That would be invoiced monthly at \$200 per month- **Barb Straub**
19. Discussion and possible action: Review of Ordinance # 803 in regards to the Parking of Trailers and recreational vehicles during the months November 1 and April 1 of any year. – **Lynda Novotny**
20. Discussion and possible action: Addition of new Board of Trustees member Jake Frost to the signature cards at Bank of the West and the removal of Marcie Thomas on all Village and Utility Accounts.
21. Discussion: Any questions or concerns regarding the Village Departments written reports.

Executive Session: Council reserves the right to enter into closed session if deemed necessary and the item is on the agenda.

	15-Dec-20	VILLAGE	
Amanda McClaren		cleaning	\$150.00

BankCard	sup/repairs/fees	\$871.29
Bernies Ace Hardware	sup/repairs	\$44.13
Bloedorn Lumber Co	repairs	\$436.34
Bomgaars	sup/oil	\$222.41
Box Butte County Clerk	recording fees	\$10.00
Bytes Computer	contract services	\$38.67
Carters Home, Hardware & Appl	boardroom paint	\$93.43
Caselle	contract services	\$336.34
Century Business Products	printer/copier lease/copy count	\$63.41
Dusty Bryner	supplies	\$335.13
Farmers Coop	supplies	\$84.29
GNMSS	physical/B. Fiscus	\$297.00
Hemingford Coop Telephone	phone	\$464.88
Hemingford High School	yearbook advertising	\$50.00
Hemingford Rural Fire	MFO payment/arrears	\$16,563.41
Menards	supplies	\$242.25
Mobius	library internet	\$25.00
Nebraska Total Office	supplies	\$229.52
Purchase Power	postage	\$106.55
Rabens	sup	\$5.57
Simmons Olsen Law Firm	pro fees	\$1,819.00
Sturdevant Auto	sup/repairs	\$82.94
Viaero	cell phone	\$175.33
WestCo	fuel	\$472.65
Western Ne Newspapers	advertising	\$275.80

PAYROLL	11/19/2020	\$14,702.27
PAYROLL	12/3/2020	<u>\$13,771.63</u>
		\$51,969.24

15-Dec-20

UTILITIES

Amanda McClaren	cleaning	\$150.00	
BankCard	sup/postage	\$56.95	
Black Hills Energy	gas	\$375.40	for approval
Bloedorn Lumber Co	supplies	\$152.79	
Bytes Computer	contract service	\$77.33	
Caselle	contract service	\$672.66	
Century Business Products	printer/copier lease/copy count	\$126.82	for approval
DHHS	water testing	\$31.00	
Farmers Coop	supplies	\$66.14	

H & H	trash hauling	\$4,235.53
Hemingford Coop Telephone	phone	\$315.12
Nebraska Public Power	purchased power	\$37,335.71
One Call Concepts Inc	diggers hotline	\$3.46
Purchase Power	postage	\$213.11
Simmons Olsen Law Firm	pro fees	\$300.00
Solutions EAP	contract service	\$73.70
SWANN	trash disposal	\$6,581.69
Viaero	cell phone	\$55.64
WestCo	fuel	\$241.39

PAYROLL	11/19/2020	\$10,481.28
PAYROLL	12/3/2020	<u>\$10,897.29</u>
		\$72,443.01

HCCC 12/15/20

<u>COMPANY</u>	<u>PURCHASES</u>	<u>COST</u>	
Alliance Times-Herald	Job Ad	\$60.06	
Bank of the West	Loan Interest Pmt.	\$324.84	ACH
Bank of the West	Loan Principle Pmt.	\$350.00	Principle
BankCard	Supplies	\$850.74	
Black Hills Energy	Energy	\$677.75	For Approval
Bloedorn Lumber	Toilets	\$222.93	
Bluffs Supply	Cleaning Supplies	\$894.10	
Bud's Pest Control	Pest Control	\$44.00	
Cash-Wa Distributing	Food	\$6,184.51	
Century Business Products	Toner	\$327.58	
Culligan	Water Conditioner Salt	\$318.50	
Dave's Pharmacy	Medical Supplies	\$1,008.16	
David Randolph, RPh	Med Services	\$300.00	
DocuShred	Shredding	\$28.00	
Engineered Controls, Inc.	Room Temp. Controls	\$248.50	
Farmer's Coop	Supplies	\$191.22	
Fire & Ice Mechanical	Ice Cream Machine Repair	\$308.39	
Harris Sales	Bread Products	\$354.04	
Hemingford Telephone	Phone Service	\$2,185.60	
Hemingford Utilities	Utilities	\$2,525.24	
Ideal Linen	Rugs	\$76.59	
Karen Johnson	Med Services	\$500.00	
Dr Mark Chu	Med Services	\$750.00	
McKesson	Medical Supplies	\$2,738.83	
MedPass	Late Fee	\$13.09	
Nationwide	Insurance	\$2,774.69	

Penner Patient Care	Spa Control	\$110.99	
Petersen Drug	Respironics Concentrator	\$240.00	
PowerTech	Repair of Generator	\$240.00	
Pitney Bowes	Postage	\$10.99	For Approval
Raben's	Supplies/Grocery	\$428.20	
Red Beard Garage	Van Service	\$172.06	
Safe 'N' Clean	Kitchen Hood Cleaning	\$600.00	
Solutions	Employee Assistance	\$73.70	
TD Turf	Leaf Cleanup and Mow	\$70.00	
WellSky	Nursing Software Subscription	\$512.00	
West Bend	Work Comp	\$2,699.00	
WestCo	Gas	\$62.31	
		\$29,476.61	
Bank of the West			
Payroll 11/25/20		\$37,088.39	
Payroll 12/09/20		\$36,805.04	
		\$73,893.43	
COVID Relief			
Primetime Healthcare LLC	Travel Nurses	\$4,930.50	
Rock Medical Group	Travel Nurses	\$1,837.50	For Approval
Rock Medical Group	Travel Nurses	\$6,105.00	
MARC	Cleaning/Disinfectants	\$183.95	
McKesson	Antigens/Masks	\$7,359.00	Testing Funds
Nebraska Safety & Fire Equip	WanderGuard System	\$1,084.86	
		\$21,500.81	
TOTAL		\$124,870.85	